

Humanitarian Programme Manager

Lien vers la formation session disponible **Du 12 septembre au 20 décembre 2022** inscription toute l'année

tarif 6 948 €

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présentation

Learn more about the job of Humanitarian Programme Manager:

It is currently difficult for many humanitarian and development organisations to recruit and retain skilled programme managers. These difficulties directly impact the efficiency of their programmes. Over recent years there has been increased attention given by humanitarian and development agencies to the quality of humanitarian and development practice and raised awareness of the importance of ensuring programme quality in the sector. Bioforce has been actively involved in these developments through extensive consultations on the challenges faced by NGOs. Developing their ability to hire, develop and retain competent managers has been recognised as a top priority. Both humanitarian and development organisations as well as individuals expressed the need for training programmes that enable potential and current managers to develop their technical, analytical and personal skills.

Are you interested in this diploma course but unable to attend this several-week-long training programme? **You are welcome to attend it at your own pace**

Depending on the evolution of the health context, this diploma course may be delivered online through our e-learning platform.

Participants in our diploma courses gave them an average score of 3.4/4 in 2020.

Les points forts de la formation

- Group work
- Real life simulations
- A workbased learning in the field

En suivant cette formation, vous obtiendrez

- "Coordinateur de programme humanitaire" from Bioforce, a level VII qualification (equivalent to a five-year higher education diploma) registered by the French National Record of Professional Qualifications

TRAINING COURSE PROGRAMME

5 training units (open training courses) are part of this diploma course:

1. [The fundamentals of humanitarian action](#)
2. [Managing Programmes and Projects](#)
3. [Managing People and Organisations](#)
4. [Managing Safety Security and Logistics](#)
5. [Managing Finance and Funding](#)

Field exercise

Career Advice Project Assignment

PREREQUISITES

Minimum age: 22 years old

English language level: Minimum B2 (according to European language levels – Self Assessment Grid).

Applicants with experience in the aid sector, involvement in the non-profit sector, experience abroad, driving licence or first-aid certificate are particularly sought after

Education or work experience in one of the following areas:

Team management, project management, budget management.

Or in an area where you have demonstrated skills that are transferrable to the aid sector: health, media, social or education, civil engineering, renovation, international relations and politics, cooperation and development, agriculture, logistics...

Required level of education or work experience in one of the above-mentioned areas:

You have a 4-year higher education diploma or higher («bac +4»in France or equivalent): minimum 3 years of full-time work experience in one of the above-mentioned areas, including minimum 2 years at a management position

You have a 2-year higher education diploma («bac +2»in France or equivalent): minimum 5 years of full-time work experience in one of the above-mentioned areas, including minimum 2 years at a management position

Strong computer skills are required.

APPLICATION

1. Online application

Fill-out the electronic version of the application form. You will be asked to upload your CV and cover letter. Your application will be examined by Bioforce staff upon receipt of the 60€ administration fees (we will acknowledge receipt of your payment via email). (Payment is possible by bank transfer, cheque or postal order payable to Bioforce.) Submitted applications will be examined by Bioforce staff based on completed application package, pre-requisites, expectations for the training, etc. Within 2 months upon receipt of your payment, we will contact you by email to inform you about the next steps.

2. Interview (if needed)

Should Bioforce staff members require further information about your application, an interview can be organised (remote or in-person).

3. Registration

Selected candidates will receive an admission email:

- within 15 days after their interview
- if no interview is required, within 2 months upon receipt of your payment.

To secure your place in the training you must send back the full training fees and the signed quote. Upon receipt of the signed quote and the evidence of payment, we will confirm your registration by email and send you the convocation letter with all necessary information, including the training schedule, other practical details and a visa support letter.

JOBS AND CAREER PROSPECTS

Levels of responsibility vary considerably and depend on your prior experience and skills, as well as the humanitarian context and the employing organisation. Bear in mind that you usually take on more responsibilities over time. Some examples of positions Bioforce graduates now hold in the aid sector, showing various levels of responsibility and leadership:

First level: proposal writer/specialist, reporting officer, monitoring officer, project officer, programme officer

Intermediate level: head of project, budget, planning and reporting manager, monitoring and evaluation manager

High level: project coordinator, programme coordinator, field coordinator, head of office, regional coordinator, head of mission, country director, desk, technical coordinator.

100% of trainees in 2019-2020 at Bioforce are on mission 12 months after completing this diploma course.

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