

Humanitarian Team Management

Lien vers la formation session complète **Du 17 au 21 juillet 2022** date limite d'inscription : 3 juillet 2022
tarif 700 €

Terminée

Beyrouth

Erbil

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présentation

You are in a manager position? This course aims to strengthen your skills in order for your team to achieve its objectives all in a positive work environment. Learn the main methods and tools necessary to organise and mobilise your team members and develop their skills; but also to be able to manage difficult situations and assume your HR responsibilities.

Our open courses participants gave them an average score of 3.8/4 in 2020.

[Discover our latest article on training the humanitarian actors in the Middle East. Sandra Perrot, Director of Operations, explains why it is so important for Bioforce to be present in Amman, Beirut and Erbil!](#)

Les points forts de la formation

- Group work
- Case studies

En suivant cette formation, vous obtiendrez

- An HPass digital badge, a quality label recognised by the humanitarian community (subject to obtaining the average)
- A Bioforce attestation of competence (subject to obtaining the average)

SKILLS TO BE COVERED

By attending this open training course, you will strengthen your managerial position and support your team members towards performance objectives. And more specifically, you will know how to:

- Define the manager's responsibilities and adapt his management to the different situations
- Recruit and organise your team
- Accompanies team members toward objectives and coordinates activities
- Communicate positively and prevent conflict situations
- Evaluate the performance and strengthen the skills of team members

TRAINING COURSE PROGRAMME

Day 1: Manager's responsibilities: manager's role, situational management, and manager's tools

Day 2: Recruitment and team organisation: recruitment process, formalisation of job descriptions and development of different types of organisation chart

Day 3: Team animation and management by objectives: goal setting and support, coordination of activities, and animation of meetings

Day 4: Positive communication and conflict prevention: active listening, non-violent communication, and management of tensions

Day 5: Performance evaluation and skills development of team members

PROFILE

This training course is for you if:

- You are currently working with a NGO, national or international, and you occupy (or wish to occupy) a managerial position
- You aspire to integrate the international aid sector and wish to strengthen your skills in team management

APPLICATION

Step 1: application

Make sure you have a CV (pdf format) close by before clicking on the « I apply » button on this page, then fill in the form. The deadline for application is set at two weeks before the beginning of the course. Given the limited number of places, we recommend that you apply as soon as possible. Within a maximum of 15 days after your application, you will receive an order form by e-mail to be completed and signed.

Step 2: pre-registration

Upon receipt of the completed and signed order form, your place is booked! All you have to do is pay the training fees (or send us your financing agreement if your training fees are covered by a public organisation), to confirm your registration. Our team will help you by providing you with information on the different payment methods.

Step 3: registration

Once we have received the payment of the training fees (or the financing agreement), you are registered! You will then receive a confirmation by e-mail, including all the practical details of the course (location, detailed schedule...). Enjoy your course!

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